

## **SLA San Diego (SLA-SD) Annual Business Meeting**

Tuesday, December 9, 2014

Sammy's Woodfired Pizza, Del Mar, CA

### **Call to order (Jill Blaemers)**

Jill called the business meeting to order at 6:18 pm.

### **Approval of Minutes**

Minutes of the September 26, 2014, board meeting were approved by electronic vote on November 17, 2014.

### **President's Report (Jill Blaemers)**

Jill thanked Executive Board members (Amy Jankowski, Isabelle Garcia, Jennifer Silverman, Kathy Elliott, and Talitha Matlin) and Advisory Board members (Donna Dutton, Jamie Lin, Tim Gladstone, Lauren Rasmussen Banovz, Zem Lee, Ali Hennessy, Kate Vigderson, and Eileen Schnur) for their contributions and service this past year.

### **Financial Report (Jennifer Silverman)**

Jennifer gave an end-of-year financial report, reporting a very successful fall seminar that resulted in a net gain. She provided a handout with the 2015 proposed budget (see below). She requested assistants to help with the Treasurer's work in 2015.

### **Scholarship Award (Zem Lee)**

Zem introduced our 2014 scholarship winner, Marie Myers, and presented the award check. Marie will be our new Student Liaison for 2015.

### **President's Award (Jill Blaemers)**

Jill presented two President's Awards: to Lauren Rasmussen Banovz for her contributions to hospitality, and to Cindy Shamel for her many services and contributions over the years.

### **Nominating Committee Report (Talitha Matlin)**

Talitha announced the slate for the open 2015 Executive Board positions: Eileen Schnur (President Elect); Penny Coppernoll-Blach (Director); Deborah Kegel (Director).

### **Transfer of the Presidency and Adjournment (Jill Blaemers & Amy Jankowski)**

Jill handed over the President's gavel and welcomed Amy as incoming President. The business meeting was adjourned at 6:32 pm.

Minutes respectfully submitted by Kathy Elliott, Secretary, December 19, 2014

## SLA-SD 2015 Proposed Budget

Category	2013 actual	2014 actual	2015 proposed	Assumption
<b>Income</b>				
Dues Allotment	\$861	\$848	\$848	2015: Best guess based on previous years. Allotment balance after \$40 web host fee taken by HQ
Interest Inc	\$538	\$163	\$250	2015: conservative estimate, 2014: 4th quarter not yet received, varies widely year-to-year
Meeting Income				
Fall Seminar	\$2,233	\$3,507	\$3,200	2015: Conservative estimate based on past years. 2014 total: 64 ( 24 Members @\$65/70, 18 Non-Members @ \$80/85, 14 Students/Retiree @ \$30/35)
Meeting Income Other	\$486	\$0	\$600	2015: Based on previous years 2014: December Business Meeting (not yet received)
2013 Annual Meeting	\$2,028	n/a	n/a	
Sponsorship	\$4,150	\$3,325	\$3,500	2015: Fall Seminar sponsors based on approximately \$1100 lunch, \$700 b/fast, \$650 snack, and 3 tables @ \$350 eat.
From Reserve	\$0	\$0	\$0	
From Saving	\$0	\$0	\$300	2015: Taken from savings if needed to balance budget.
<b>Total Income</b>	<b>\$10,296</b>	<b>\$7,843</b>	<b>\$8,698</b>	
<b>Expenses</b>				
Bank Charges	\$24	\$0	\$0	2015: no bank fees anticipated - we went electronic 10/13
Investment Loss	\$53	\$53	\$100	2015: estimated, 2014: 4th quarter not yet received, varies widely from year-to-year
PayPal Fees	\$76	\$104	\$100	2015: Best guess, 2014: Total as of 12/14, more because of refunds & high FS attendance.
Contribution Exp				
Scholarship	\$1,040	\$1,295	\$1,040	2015: Just student scholarship expected. 2014: Additionally \$250 for non-profit librarian to join SLA
West Coast Chapters Receipt	\$145	\$0	\$200	2015: Based on previous years. 2014: Sponsorships covered the entire amount
Meeting Exp				
Fall Seminar	\$2,888	\$3,809	\$3,500	2015: Best guess, 2014: higher because of larger room, larger food order, and keynote speaker fees.
Meeting Exp-Other	\$670	\$126	\$630	2015: \$600 for programming/ meetings, \$30 student scholarship awardee dinner; 2014: Programming and December meeting (not spent yet)
2013 Annual Meeting	\$852	n/a	n/a	
Miscellan Exp				
Miscellan Exp-Other	\$45	\$40	\$50	2015: \$40 web hosting fee (assessed in mid-year & taken automatically out of allotment check by SLA-HQ);
Public Relations				
Travel	\$1,564	\$2,175	\$3,000	2015: \$3,000 (\$1500 each) as stated in practices manual. Pres and Pres Elect to Leadership Summit or Annual Conference.
Postage&Supply	\$37	\$8	\$45	2015: Conservative estimate. 2014: Thank you cards (not yet sent)
<b>Total Expenses</b>	<b>\$7,394</b>	<b>\$7,610</b>	<b>\$8,665</b>	

2014 SLA-SD Year End Balance Sheet - As of 12/7/2014  
As of 12/7/2014

Account	12/31/2013 Balance	3/31/2014 Balance	6/30/2014 Balance	9/30/2014 Balance	12/7/2014 Balance
<b>ASSETS</b>					
<b>Cash and Bank Accounts</b>					
Operating	13,484.73	11,264.46	10,338.43	13,336.94	14,815.96
PayPal Account	0.00	0.00	0.00	0.00	0.00
Reserve	3,313.85	3,313.85	3,313.85	3,313.85	3,313.85
Savings SLA Pooled Fund	5,136.63	5,136.63	5,213.68	5,299.42	5,246.67
<b>TOTAL Cash and Bank Accounts</b>	<b>21,935.21</b>	<b>19,714.94</b>	<b>18,865.96</b>	<b>21,949.21</b>	<b>23,376.48</b>
<b>TOTAL ASSETS</b>	<b>21,935.21</b>	<b>19,714.94</b>	<b>18,865.96</b>	<b>21,949.21</b>	<b>23,376.48</b>
<b>LIABILITIES</b>					
	0.00	0.00	0.00	0.00	0.00
<b>OVERALL TOTAL</b>	<b>21,935.21</b>	<b>19,714.94</b>	<b>18,865.96</b>	<b>21,949.21</b>	<b>23,376.48</b>

2014 SLA-SD Year End Cash Flow - YTD  
1/1/2014 through 12/7/2014

Category	1/1/2014- 3/31/2014	4/1/2014- 6/30/2014	7/1/2014- 9/30/2014	10/1/2014- 12/7/2014	OVERALL TOTAL
<b>INCOME</b>					
Dues Allotment	0.00	0.00	847.51	0.00	847.51
Interest Inc	0.00	77.05	85.74	0.00	162.79
<b>Meeting Income</b>					
Fall Seminar	0.00	0.00	0.00	3,642.18	3,642.18
<b>TOTAL Meeting Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,642.18</b>	<b>3,642.18</b>
Sponsorship	0.00	0.00	2,150.00	1,175.00	3,325.00
<b>TOTAL INCOME</b>	<b>0.00</b>	<b>77.05</b>	<b>3,083.25</b>	<b>4,817.18</b>	<b>7,977.48</b>
<b>EXPENSES</b>					
<b>Bank Charges</b>					
Investment Loss	0.00	0.00	0.00	52.75	52.75
<b>TOTAL Bank Charges</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>52.75</b>	<b>52.75</b>
<b>Contribution Exp</b>					
Scholarship	0.00	0.00	0.00	255.00	255.00
<b>TOTAL Contribution Exp</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>255.00</b>	<b>255.00</b>
<b>Meeting Exp</b>					
Fall Seminar	10.80	800.00	0.00	608.96	1,419.76
Meeting Exp-Other	0.00	126.03	0.00	0.00	126.03
<b>TOTAL Meeting Exp</b>	<b>10.80</b>	<b>926.03</b>	<b>0.00</b>	<b>608.96</b>	<b>1,545.79</b>
Meeting Exp - Fall Seminar	0.00	0.00	0.00	2,465.66	2,465.66
<b>Miscellan Exp</b>					
Miscellan Exp-Other	34.86	0.00	0.00	0.00	34.86
Travel	2,174.61	0.00	0.00	0.00	2,174.61
<b>TOTAL Miscellan Exp</b>	<b>2,209.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,209.47</b>
Postage&Supply	0.00	0.00	0.00	7.54	7.54
<b>TOTAL EXPENSES</b>	<b>2,220.27</b>	<b>926.03</b>	<b>0.00</b>	<b>3,389.91</b>	<b>6,536.21</b>
<b>OVERALL TOTAL</b>	<b>-2,220.27</b>	<b>-848.98</b>	<b>3,083.25</b>	<b>1,427.27</b>	<b>1,441.27</b>